

# WASTE AND RECYCLING

## OFFICE CASE STUDY: Green Industries SA



Government  
of South Australia  
Green Industries SA

Situated in a 6 Star Green building at 81-95 Waymouth Street Adelaide, Green Industries SA's office space accommodates 28 staff. The building is co-tenanted with the Office of Minister for Environment and Water, and Department for Environment and Water.

### What we recycle

Implementation of a leading recycling system throughout the building required a collaborative effort across each government organisation, building management and cleaning contractors. Consideration to waste management systems in the building commenced early in the process of relocating from old premises to Waymouth Street, and were included in tendering processes for relevant contractors for cleaning and waste collection services.

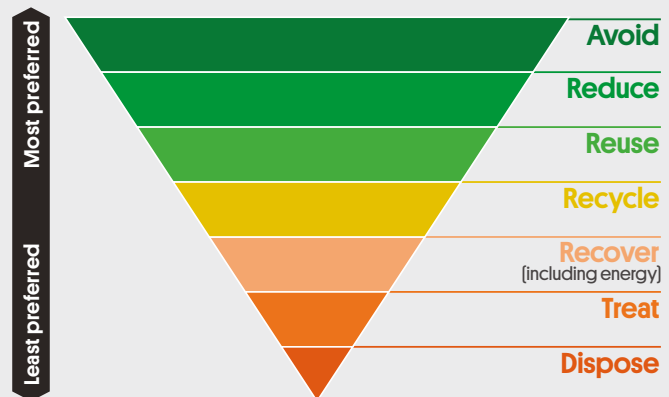
Within Green Industries SA's office space, there are 10 separate waste streams to minimise waste to landfill and maximise recycling. An additional 3 recycling streams are available in common areas of the building for use by all tenants and staff.



### Waste Management Hierarchy

The Waste Management Hierarchy is a useful tool to guide changes.

It outlines the preferred order of waste and recycling management.



GISA WASTE STREAMS	
Reuse Recycle	Clothing donation
	Paper and cardboard recycling
	Confidential paper recycling
	Organics recycling
	Co-mingled recycling
	10c container deposit recycling
	Battery recycling
	Light globe recycling
	Electronic waste recycling
	Mobile phone recycling
Printing cartridge recycling	
Recover Dispose	Mixed soft plastics
	General waste

## Waste avoidance

- Print management [B&W as standard, double-sided printing]
- Electronic filing
- Reuse of stationary and purchase of refillable/reusable items
- Sustainable procurement for office supplies, such as recycled content products such as paper

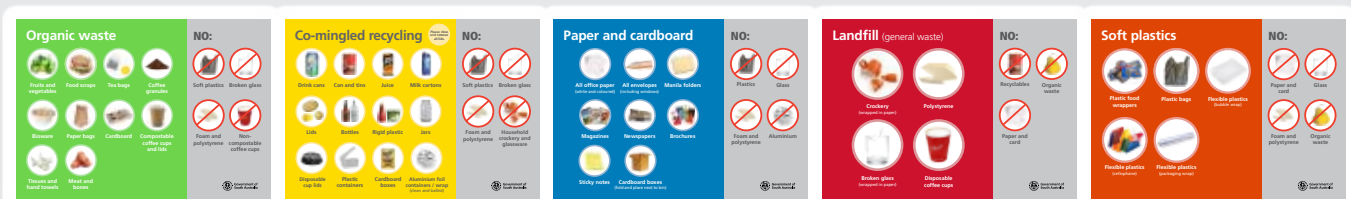
## Paper only - under desk bins

Only paper recycling boxes are provided for each desk [one box per desk], with bin stations for other materials located in the kitchen and shared utility areas. Cleaners are not required to empty any bins under desks.

This encourages staff to appropriately separate materials for recycling.

## Signage

Clear and consistent signage encourages waste separation and reduced contamination for recycling streams. GISA's office signage is shown below - please contact us via this [weblink](#) to discuss your signage needs.



## Battery and light globe Drop-off

Located in the building ground level foyer are large scale 'recycling monsters' to capture household quantities of batteries and light globes for recycling. Available to workers and residents in Adelaide's CBD.

## Pre-loved goods and clothing donations

A charity donation bin is situated in a common space of the building. This provides a convenient option for all within the building to donate goods and clothing to charity and reduces unnecessary waste to landfill.

## Additional information

The Waste and Recycling Office Basics provides additional information on other recycling streams within the office and guidance to introduce better practice systems in your workplace.

To access the Waste and Recycling Office Basics and other useful resources such as the Waste and Recycling Business Essentials and Waste and Recycling Procurement and Contracts, please visit the [Tools and Guides webpage](#).



## Other resources and support

Green Industries SA provides more resources and support for businesses to improve their waste and recycling practices. To find out more visit <http://www.greenindustries.sa.gov.au/BSP-overview>



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